Noranda
Netball Association

Handbook

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Association Contacts

All contact with the Association should be directed through the office.

Office hours: Tuesday & Friday 9:00am – 3:00pm
(Subject to change, email the Association as a first option).
T: 0428 024 687 **W:** norandana.com.au
Noranda court and clubroom bookings: can be done through our website.

Email Contacts	
Committee	president@norandana.com.au
Finance Administrator	admin@norandana.com.au
Bookings	bookings@norandana.com.au
Umpiring	umpiring@norandana.com.au
Development	development@norandana.com.au
Competition Administrator	competition@norandana.com.au
Canteen	canteen@norandana.com.au
No Limits	nolimits@norandana.com.au

Management Committee

President	Janice Clamp
Vice President	Gordon Taylor
Umpiring Development Officer	Amanda Green
Development Officer	Sandra Meloncelli
Competition Convenor	Laura Moulton
Events Coordinator	Melanie Symcox
Committee Member	Joanne Byrne
Committee Member	Karen Kenny
Committee Member	Hannah Walkerden

Members of the Management Committee are in attendance on Friday nights and Saturdays. If you need to address a particular issue, ask at the office and a committee member will be located for you.

List of Abbreviations

ADO	Association Development Officer
AUDO	Association Umpiring Development Officer
COB	City of Bayswater
SGV	Single Game Voucher
NNA	Noranda Netball Association
NSG	NetSetGO

List of Definitions

NSG Player	A player turning 7, 8, 9 or 10 in that calendar year.
Junior Player	A player turning 11 – 17 in that calendar year.
Senior Player	A player turning 18+ in that calendar year.
Affiliate	A club or individual team that registers with NNA.

Fines

Fine	Penalty
Fine#1	$50 fine
Fine#2	$50 fine 2 premiership points

Code of Conduct

All players must abide by the Code of Conduct, which can be found on our website.

This code of conduct extends to umpires, parents, spectators, coaches and officials.

Complaint / Incident Handling Procedure

The procedure applies to the following members and individuals:

1. Players
2. Coaches (including assistant coaches)
3. Umpires and any other official, or clubs.

Spectators will be deemed as being associated with the club they are supporting at the time of any incident.

Any incidents that occur within the boundaries of NNA must be reported on the incident report form, which can be downloaded from our website or collected from the office. This form must be delivered or emailed to competition@norandana.com.au no later than 48 hours after the incident. Only incidents submitted on the correct form will be accepted.

All submitted incidents must be submitted by the club president and will be assessed by the Association president and will be:

- Dealt with immediately by the committee if deemed urgent; or
- Raised at the next NNA committee meeting.

Incidents will be responded to and dealt with accordingly.

Clubroom / Court Hire

Noranda Netball Association leases the clubrooms and courts from the City of Bayswater. The following process is required to book the clubrooms or courts:

1. An email will be sent to all affiliates in January each year requesting submissions for court, clubroom hire and fundraising bookings.
2. The committee will set court and clubroom hire fees annually and advise affiliates.
3. A Booking Form needs to be completed and sent to the Competition Administrator. This form can be downloaded from our website.

Competitions

NetSetGO

NetSetGO (Netskills) is for players turning 5, 6 or 7 in that calendar year. Please email the Association for more information about the program and dates.

NetSetGO (Set) is for players turning 7 and 8 in that calendar year.

NetSetGO (GO) is for players turning 9 & 10 in that calendar year.

NetSetGO Go Age restriction Policy

For more information, click here to view policy.

Junior Competition

The Association will run a junior competition which allows players from the year they turn 11 years old to the year they turn 17 years old to compete in. Times vary from season to season to suit the operational requirements of the Association.

To be eligible to play in sub juniors a player must be turning 11 or 12 in that calendar year.

Clubs that register players into a Sub Junior team that fall outside of the above age restrictions, will be automatically graded into a Junior grade. No changes to teams will be made once the season commences.

Players turning 13 in that calendar year must be placed into a Junior grade (B4 Junior and above).

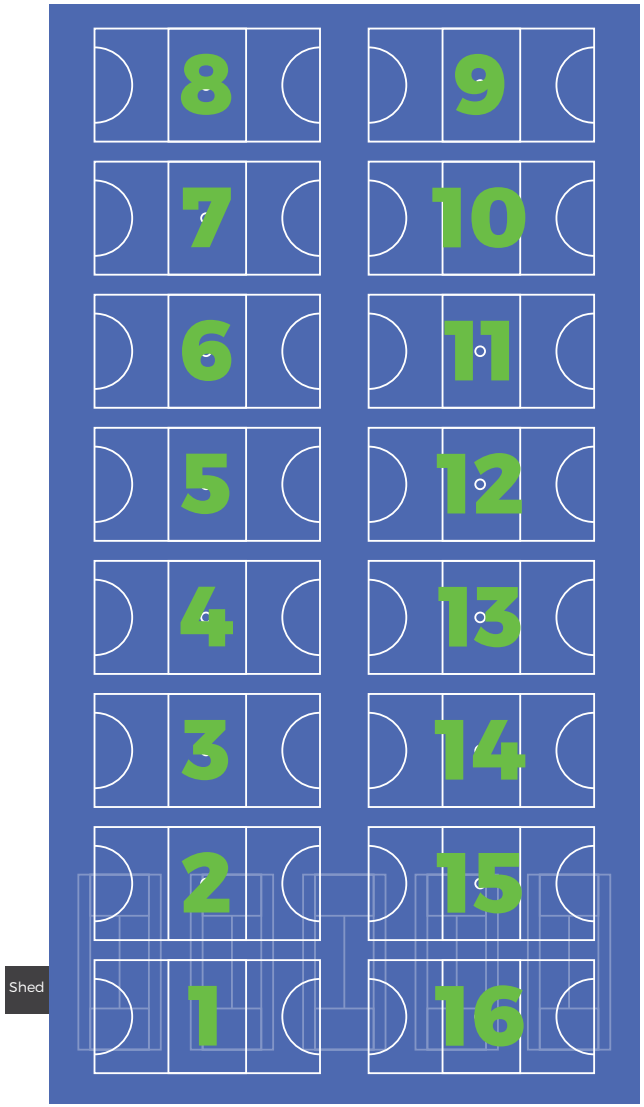
Senior Competition

The Association will run a senior competition. Times will vary from season to season to suit the operational requirements of the Association.

Boys Playing

NNA aligns with Netball Australia's Junior Sport Policy found here.

Courts



Court Clean-up & Post Pads

A representative from each team is to collect a pad from the Store Shed on the far side of courts 1 & 2 before the commencement of all Net Set Go matches.

A weekly cleaning roster for all clubs will be issued at the beginning of the season. The rostered clubs will be responsible for ensuring that all 16 courts have been cleared of all rubbish, and that bins have been returned to their designated area between the courts and clubrooms. Clubs that fail to clean up on their rostered day will be subject to fine#1.

Delegates Meetings

The Association will host 2-3 delegates meetings per season. Delegates meetings are held after the AGM in February each year and other dates are advised at AGM. Affiliates will be requested to send one representative to the meeting. Any affiliates who do not send a representative to a delegates meeting will incur fine #1.

Finals

After the completion of the last round of the season the Competition Convenor will advise, through the Administrator all teams who have made finals.

All teams playing in finals must update their squad lists by logging into PlayHQ by 12 noon Tuesday prior to each final.

All finals must be played on the day, date and time scheduled and no reschedules will be accepted and will not be the same time as the normal winter season. All teams will be notified of game times no later than noon Wednesday before the final.

For eligibility of players to play finals refer to Finals Eligibility - Player.

Finals Eligibility - Player

For more information, click here to view policy.

First Aid

Noranda Netball Association no longer has a designated First Aid Officer or first aid room. Ice, band-aids and a wheelchair are available from the office on game days (both Friday nights and all-day Saturdays).

Clubs are responsible for ensuring their teams have a first aid kit in their coaches/team bags for matches and training sessions.

If the injured player is unable to be moved the umpires will instruct players and move the game to another court. Confirmation of available court can be made by sending someone to enquire at the office.

Injury Report Forms are available on Noranda's website or from the office, this form needs to be completed and either handed to office before leaving Noranda Netball Association or emailed to competition@norandana.com.au within 2 days of injury occurring. Any injuries sustained during training sessions must also be reported to NNA using the Injury Report Form.

Forfeiting a Game

A team needing to forfeit a game must contact the Competition Administrator by no later than 12noon Friday prior to the scheduled match. Failure to contact the Association Administrator before the above time will incur fine #2.

Forfeits for NSG Friday nights are required by 12noon Thursday prior to the scheduled match

The fine must be paid prior to the team's next fixtured game. The team will not earn premiership points until paid.

Spring Competition – Forfeits are discouraged due to the short season of spring, advise the Association when nominating teams of any school exams/ events that will prevent team participating in Spring Competition, where possible alternate games for affected opposition teams will be arranged.

Game Vouchers

Single Game Voucher (SGV)

A player filling in for a team who is playing on a one-off basis must buy a SGV from the office and complete the relevant details on the scorecard prior to the game commencing. SGV's are required to be purchased by a player who is NOT registered with Netball WA in that calendar year.

Casual Game Voucher (CGV)

A player filling in for a team who is playing on a one-off basis and is already registered with Netball WA (ie plays at another Association normally) must purchase a CGV from the office. All relevant details must be recorded on the back of the scorecard prior to the game commencing.

- Neither SGV's or CGV's count towards qualifying for finals
- A player can only play under a SGV or a CGV for two games regardless of the team or club they play for under those two SGV's or CGV's,
- A SGV or CGV only permits a player to play one game per voucher,
- If a player wants to play in two games per date they must buy two SGV's or CGV's,
- If a player purchases and plays on a SGV or CGV three or more times, the team the player plays for on that third game will have their game forfeited and subject to fine #2. The team will not earn premiership points until the fine is paid.
- A player can register with an affiliate after buying two SGV's or CGV's and must complete the back of the scorecard as a new registration.
- If a player filling in does not buy a SGV or CGV, is not registered to that specific club before taking the court the team will have their game forfeited and subject to fine #2. The team will not earn premiership points until the fine is paid.

Glasses

Glasses are only permitted if they are prescription.

Grading

The Association will determine the process for grading at the annual planning meeting. The process of which grading will take place will be communicated to all affiliates in February. Grading consist of play offs and/ or based on team submissions.

At the discretion of the Competition Convenor the Association may regrade after one complete round (6 key fixtures). If changes are made to any grades, scores will start back at 0. Grades that are not affected by any regrading will continue without change. An 8 key fixture, if regraded, will be changed after the fifth playing date.

The Association will not accept any complaints or queries in relation to grading or regrading.

Injury Court

If an injury is sustained to a player or umpire whereby the game cannot proceed on that court, the game will be moved to the injury court. Please refer to the administration office for the injury court as it will change dependent on the timeslot/availability. The injury court will be coordinated by the umpires of the game.

Jewellery

All jewellery must be removed prior to the commencement of the game. No taping of any jewellery is permitted.

Life Member Award

For more information, click here to view policy.

Nails

Players must ensure that fingernails are short and smooth. Gloves may be worn, but all player must still comply with the Official International Rules of Netball which can be found here.

Photography / Videoing

(Member Protection Policy)

NNA aligns with the Position Statement published by Netball Australia in relation to taking photos of children which can be found here.

Pregnancy Policy

NNA aligns with the Netball Australia Pregnancy in Netball Policy, which can be found here.

Playing up

A player is permitted to play up in a higher team for up to two games, which can either consist of two different teams of the same affiliate or the same team twice. When a player plays the third match for a higher team, they must stay in that team they play their third match for. If a grade has two teams in from the same affiliate, the lowest number team is considered the higher team.

If a player plays in a team that is lower, both teams involved (the team the player plays for and the team the player plays up in) will be subject to fine#2.

The Association commences recording players eligibility from the first game of the Season. Affiliates are permitted to finalise teams in the first two games of the season by allowing players to play up or down a grade.

Proof of Age

NNA can request to sight Birth Certificate if it is deemed necessary to confirm age of player.

Protests

A team wishing to protest shall notify the captain of the opposing team that a protest will be lodged at the conclusion of the game. Lodgement of protest needs to be in writing to the Association President prior to leaving the ground. A protest fee of $20 is required to be paid within 48 hours of the match. No protest will go ahead without payment of the fee.

A meeting to deal with the protest will be on the Tuesday following the match at the Association headquarters.

The Administrator shall ensure that both teams are notified of the protest meeting. Both teams must be represented. The Protest Committee's decision will be final. Should the protest be upheld the fee will be refunded.

Registration & Affiliation

Each team or club that registers with NNA is required to:

1. Complete all registration forms by the specified dates stipulated by the Association via PlayHQ;
2. Late team registrations will be placed on a waitlist;
3. Register a minimum of seven players in each team submitted;
4. All clubs that enter one or more teams into the Winter competition are required to number them in strength order with '1' being the strongest team;
5. Invoices issued for Fee Assistance Vouchers must be paid in full within 14 days. Outstanding Invoices will deem clubs unfinancial and a 10% surcharge and no points in any games until full payment is received.
6. Provide the Association with two contacts for the club or team which will include a phone number, email address and the position they hold.

Rescheduling Games

Reschedules will only be considered for the following reasons:

1. School exams
2. School camps
3. Major school events

Reschedules will only be approved for reasons associated directly with the players of that team, not umpires, coaches etc.

A team with less than 5 players who cannot get sufficient players from lower teams to fill in, can request to reschedule the game.

1. The coaches of both the opposing team and team requesting the reschedule must mutually agree on a time and date for the rescheduled match to go ahead.
2. The opposing team does not have to agree to the reschedule.
3. Once the reschedule form has been completed and signed by both coaches, it is to be submitted to competition@norandana.com.au or to the administration office no later than the Tuesday prior to the original fixture match.
4. If approved, both teams will be notified via email and advised of the court of the rescheduled match.
5. Reschedule forms can be found here.

Scorecards

The team mentioned first will be required to collect the scorecard from the administration office and complete the starting positions for their team. The scorecard must be handed to the opposition no later than five minutes before the game commences for it to be completed. All players who take the court must have a position recorded against their name for all four quarters. Scorecards will not be accepted if all four quarters of positions have not been completed. Players who do not have a position recorded against their name will not:

1. be covered for insurance; or
2. recorded for finals eligibility.

Any new registrations, players playing up and SGV's must be recorded on the back of the scorecard prior to the commencement of the game. A player that takes the court without being registered will be subject to fine #2. Umpires must check to ensure any additional players are listed on scorecard prior to commencement of game.

At the completion of the game, the winning team must submit the scorecard to the front office.

Smoking

Smoking is not permitted in or around the Sue Belcher Netball Centre.

Spring Competition

NNA will run a spring competition annually commencing in October. Dates, nomination forms and registration fees will be released by the Association in August of each season.

Transfer of Players

Players can transfer between clubs before 30 June, although not encouraged once the season commences. Each club will have their own policies relating to fee refunds if a player does transfer.

Umpires

Club/ Team Responsibilities

Each club or team will be responsible for allocating an umpire for their match (unless division is covered by Noranda Squad or HUG Program Umpires). If an umpire fails to attend a substitute must be found through the Club Umpire Coordinator. Failure to provide an umpire after ten minutes of the scheduled start time will mean the game will result in a forfeit 10-0.

Clubs/teams are responsible for:

- Providing an umpire for their own games;
- Supervision of inexperienced umpires; and
- Allocating games suitable to the umpires' level of experience.

Dress Code

Umpires must wear a White T-shirt, Jumper or Jacket to distinguish them from the teams playing on court. White shirt and skirt/ shorts are worn with suitable footwear.

No clubs uniforms to be visible whilst umpiring.

Green Shirt Program and Intermediate Squad

These programs will result in umpires being allocated to cover all games for certain grades during the winter season. The Association will advise which grades will be covered and as such the club shall not need to allocate their own umpire to these games.

Please note that both the Green Shirt and intermediate squad umpires are still learning and do not have an extensive knowledge of the rules as the Western Australia Netball League umpires. We expect players, parents, coaches and spectators to treat the umpires with respect.

Unfinancial Clubs / Players

Players who have outstanding fees owing to a club or team will be deemed unfinancial and cannot transfer to another affiliate until outstanding fees have been paid. Affiliates must notify the Administrator at the end of each season of any players that have fees outstanding.

Any affiliate that has outstanding money owing to the Association at the end of a season will be deemed unfinancial and will not be accepted to affiliate with the Association until all debt is paid in full.

Clubs are to advise the Association of any unfinancial members no later than 30th September each year.

Uniforms

All affiliated teams with NNA must wear the correct uniform nominated at the time of registering. Any visible clothing that is not part of the uniform will not be accepted and players will be requested to leave the court and not return until the clothing is removed. Any clothing item worn under the uniform, that is not part of the uniform must not be visible (this includes tights, leggings, t-shirts and long sleeve tops), unless the clothing is being worn for cultural reasons. Special exemptions for Uniforms must be applied for and approved by NNA. An exemption label will appear on the rear of the scorecard with *P.T.O* next to players name for approved exemptions.

New teams to the Association must obtain approval of their uniform and colours. All teams must be in the correct uniform by the third playing date each season.

Whilst players must wear club uniforms, NNA has approved players in all NSG the option to wear long sleeve, black top and/ or long, black leggings underneath due to the weather conditions on Friday evenings.

Weather

For more information, click here to view the Adverse Weather policy.

Working with Children Check

It will be the responsibility of any affiliated team or club to adhere to the obligations required for Working with Children Checks. The Association for record keeping purposes may request copies of all Working with Children checks. Information regarding eligibility requirements can be found at workingwithchildren.wa.gov.au.